

**GOVERNMENT OF WEST BENGAL
INTERNAL QUALITY ASSURANCE CELL (IQAC)
DURGAPUR GOVERNMENT COLLEGE
DURGAPUR**

IQ 29

Date: 11/09/2019

NOTICE

This is for the information of all the full - time teachers of the college that teachers whose promotion under CAS to the next higher Scale or AGP has already been due / will be due on or before 31/01/2020, are requested to prepare their CAS files as per the new regulations of the CAS of the Higher Education Department or Education Directorate (as the case may be), Govt. of West Bengal (vide G.O. No. 1196-Edn(A)/5P90/12, 31.12.2012, Memo No. ED- 104/2013, 18.03.2013, Memo No. Ed293/2013, 07.05.2013, Memo No. ED-962/2014, 02.02.2014 & G.O. No. 198-EH (CG), 07.12.2017). It is further informed that the teachers whose promotion under CAS to the next higher Scale or AGP has already been due/will be due within 90 days from the date of issuance of the notice, may apply to the Principal by 27/09/2019 (format attached with list of enclosures) (One hard copy to the Office of the Principal & one scanned soft copy in single pdf to sakura.jishnu@gmail.com and tuhinghoshbuchem@gmail.com)

They are also requested to go through the aforementioned Government Orders and Memos in order to know the rules and regulations relating to CAS.

sd/-
PRINCIPAL



Sanjoy Kumar Roy
Coordinator, IQAC
Cont. No. 9804426675

Dated: ____/____/____

The Principal
Durgapur Government College
J. N. Avenue
Durgapur

Sub.: Application for Career Advancement of _____ from
Assistant Professor with AGP Rs. _____ (Grade _____) to Assistant
Professor/Associate Professor with AGP Rs. _____ (Grade _____)

Sir,

I would also like to inform you that my next career advancement as Assistant Professor in _____ in the pay scale of Rs.15,600 – 39,100/ Rs.37,400 – 67,000 with AGP Rs. _____ (Stage _____) has already been / will be due on ____/____/____ as per new CAS rules as I have completed/will complete _____ years of service as Assistant Professor with AGP Rs. _____ on ____/____/_____.

Kindly, allow me to submit Performance Based Appraisal System (PBAS) for the period ____/____/____ to ____/____/____, complete in all respect along with attested photocopies of all necessary documents for your kind perusal in accordance with the notification of the IQAC.

Thanking You,

Yours faithfully

Assistant Professor of _____
Department of _____

Enclosures: (Photocopies)

1. Appointment letter & First Joining Report
2. Earlier CAS order for promotion (if any)
3. RC/OP/STC completion certificate
4. Ph.D./M.Phil. Certificate
5. Confirmation letter