GOVERNMENT OF WEST BENGAL DURGAPUR GOVERNMENT COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) DURGAPUR - 713214

No. IQ 6 Date: 26/02/2019

Notification

Keeping in mind the upcoming new outline of online AQAR submission process, Head of all the departments are hereby requested to furnish the following particulars in the **prescribed** format attached herewith positively by 15^{th} March, 2019 -

• <u>Students' database</u>: To be filled-in by all existing students of the department. Department should submit the same in hard copies and soft copies (excel format) through mail separately for each semester in order facilitate the uploading process of AQAR.

The aforementioned work is essential to speed up the process of AQAR preparation. Teachers of all the departments are hereby requested to extend their cooperation to the respective Head of the Department in this regard.

X

Dr. Purushottam Pramanik Principal & Ex officio Chairperson

Sanjoy Kumar Roy Coordinator, IQAC Cont. No. 9804426675

Copy to:

- 1. All H.O.Ds.;
- 2. IQAC file.