

**OFFICE OF THE PRINCIPAL**  
**DURGAPUR GOVERNMENT COLLEGE**  
*NAAC Accredited "A" Grade College*  
J.N. Avenue, Durgapur, Paschim Bardhaman 713214

No. DGC / 21-22 / 004/ NIT

Date: 30-07-2021

**NOTICE INVITING TENDER**

Sealed quotations / tenders are invited from reputed firms / suppliers for **supply of the following items / providing AMC / Event Management / other mentioned service / commodities as per specification** (list annexed herewith) to **Durgapur Government College for the financial year 2021-22.**

Mere submission of quotation / lowest price for the process doesn't ensure any assurance for the work order. Quotation/s/tender/s must be submitted in original separately, clearly mentioning validity period for approved rates, all levies, taxes, installation charges etc. along with any other costs thereon; failing which tender will be summarily rejected.

All other legal documents must be furnished along with quotations such as Experience Certificate (if any), PAN / TAN, Trade License, One Cancelled Cheque, GST Reg. No. etc. Quotations must contain detailed aforementioned specifications along with other information and terms and conditions if required. No prescribed form relating to this quotation is available in the college. Self-made format is acceptable. However, interested bidders / vendors are requested to contact the Office of the Principal in order to know the requirements and specifications. No advance money will be provided for execution of the job. **Full payment will be made either by cheque or online through Durgapur Treasury only after successful completion of the work, depending upon the accessibility and availability of fund from the Higher Education Department / Education Directorate, Government of West Bengal. Last date for submission of quotation will be 19-08-2021 up to 14.00 Hrs.** The quotations will be opened on later date which will be notified afterwards. The quotation is valid for the entire period of the financial year ending on **31-03-2022**. In case, the date of issue / receipt of opening of quotation is declared on the next working date at the same time. The quotation documents are non-refundable. Work Order will be issued to L<sub>1</sub> bidder as per the requirements of the college throughout the entire financial year subject fulfillment of all Government's rules and regulations. **The Principal / Officer-in-Charge, Durgapur Government College, reserves the right to accept / reject any or all the quotation without assigning any reason thereof.**



Principal  
Durgapur Government College  
Principal  
Durgapur Govt. College

- **For display in College website & for wide circulation.**

**Annexure**

<b>Serial No.</b>	<b>Items</b>	<b>Vendors with specifications</b>
1	Toner / Cartridge (Compatible).	Reputed firms / agencies HP 88A, 12A, 18A, EPSON L-380.
2	Installation of rain water harvesting system.	Reputed firms / agencies.
3	AMC for Desktop / Laptop / Printers / Scanners / Internet Connectivity / Photocopiers etc.	Reputed firms / agencies (Contact college office for detailed information).
4	Office Contingencies.	Reputed firms / agencies (Contact college office for the detailed list of items).
5	Event Management for any type of event / occasion / programme for the college.	Reputed firms / agencies will comply with the necessary experience certificates relating with Event Management. Those who are capable of doing this type of work should only apply.
6	Laboratory Instruments	Reputed firms / agencies (Contact college office for detailed information).
7	Chemicals and Glassware	Reputed firms / agencies (Contact college office for detailed information).
8	Books for Central Library and the departments	Reputed firms / agencies / Book Suppliers (Contact college office for detailed information). The L <sub>1</sub> bidder will be selected on the basis of percentages of discount as specified by the Government.
9	EPWRF India Time Series (an online database)	Reputed firms / agencies (Contact college office for detailed information)
10	Equipment and Consumables against COVID-19	Reputed firms / agencies (Contact college office for detailed information).
11	Water Purifier	Reputed firms / agencies (Contact college office for detailed information).
12	Waste Disposal and Management	Reputed firms / agencies (Contact college office for detailed information).
13	A separate server domain for the College journal webpage	Reputed firms / agencies (Contact college office for detailed information).
14	Server to upload data for the Annual Quality Assurance Report (AQAR) 2021-22 of the college	Reputed firms / agencies (Contact college office for detailed information).
15	Maintenance, Repair and Refilling of fire extinguishers	Reputed firms / agencies (Contact college office for detailed information).
16	AMC of the Medicinal Plant garden and landscape Gardening	Reputed firms / agencies (Contact college office for detailed information).



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