

# IQAC

**GOVERNMENT OF WEST BENGAL  
DURGAPUR GOVERNMENT COLLEGE  
INTERNAL QUALITY ASSURANCE CELL (IQAC)  
DURGAPUR – 713214**

**ACTION TAKEN REPORT (2022-23)**

<b>Quality assurance Initiative</b>	<b>Resolved in IQAC Meeting dated</b>	<b>Status of Implementation</b>
Sending Proposal to NAAC for organization of National Level Seminar as a Quality Assurance Initiative of IQAC	Initiative for application resolved in IQAC Meeting dated 14-09-2022 and plan of action resolved in IQAC Meeting dated 14-12-2022	Received approval of NAAC for academic collaboration. The workshop was organized successfully on February 01, 2023 and total 84 participants actively participated in the national level awareness program.
Taking necessary steps to promote availability of open educational resources for students	Resolved in IQAC Meeting dated 14-09-2022	E-content portal launched by the institution during the academic session 2021-22, and department wise E-contents are available for students in the portal through separate link given in the college website. The E-contents were updated by faculty members during the academic session 2022-23, which is a continuous process.
Processing of the files of faculty members for promotion under the career advancement scheme (CAS)	Resolved in IQAC Meeting dated 14-09-2022, 30-11-2022 and 12-04-2023	IQAC completed scrutiny of the promotion files of 10 no. of faculty members during the academic session 2022-23 and forwarded to the Education Directorate, Government of West Bengal
Collection and analysis of the feedback from students, faculty members and alumni	<ul style="list-style-type: none"><li>Resolved in IQAC Meeting dated 20-09-2021 and 12-04-2023 as a continuous process of IQAC</li><li>For academic session 2022-23, circular for collection of online Students' Feedback on curriculum and Students' Satisfaction Survey issued by the IQAC on 04-05-2023; Online Faculty Feedback Collection circular issued on 06-05-2023 and online alumni feedback collection circular issued on 08-05-2023.</li></ul>	Feedback on curriculum collected from students, faculty members and alumni through management information system portal, analyzed graphically by the IQAC, uploaded in website and sent to the affiliating university. Student Satisfaction Survey conducted by IQAC, analyzed, report uploaded in the website and discussed for improvement and action taken with Principal and different departments



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Quality assurance Initiative	Resolved in IQAC Meeting dated	Status of Implementation
Preserving Mentor-Mentee Data and separate class hours to be allocated in the routine	Resolved in IQAC Meeting dated 20-09-2021 as a continuous process of the IQAC	Consolidated report of Mentor-Mentee interactions was prepared by the IQAC and special class for mentoring/special activity allocated in the routine by the respective departments
Organization of events by the IQAC in collaboration with different departments/cells and units of the institution	Resolved in IQAC Meeting dated 02-11-2021	<ol style="list-style-type: none"> <li>1. Two Days National online webinar on "Botany Through Modern Perspectives: Algae to Angiosperms" organized by Department of Botany in collaboration with IQAC on 24-06-2022 and 25-06-2022</li> <li>2. One Day State Level Seminar on "Conservation of Life in Land and Water" organized by Department of Conservation Biology in collaboration with IQAC on 05-01-2023</li> <li>3. One Day National level Webinar cum Photography Competition on "Bring them back before there is none" to commemorate the International Day of Biological Diversity organized by Department of Conservation Biology in collaboration with IQAC on 22-05-2023</li> </ol>
Collection of academic audit from different departments, analyzing and providing suggestions to the departments and the Head of the institution based on the same	Resolved in IQAC Meeting dated 20-09-2021 as a continuous process of IQAC	Academic audit conducted by IQAC in the form of Departmental questionnaire and provided to all departments, which was submitted by the departments. One the basis of the questionnaire received, IQAC provided suggestions to the Head of the Institution and the departments. The administrative approval for purchase of equipment, library automation, computers and peripherals has been received from the State Government.
Special emphasis on the collaborative activities in the field of research	Resolved in IQAC Meeting dated 08-11-2021 as a continuous process of the institution.	Total 17 collaborations for research, faculty exchange, student exchange, visits to research laboratories, industrial visits were established during the year

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