

**OFFICE OF THE PRINCIPAL**  
**DURGAPUR GOVERNMENT COLLEGE**

J.N. Avenue, Durgapur, Paschim Bardhaman 713214

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No. 239

Date: 29-09-2023

**NOTIFICATION**

The following administrative committees/sub-committees/cells have been constituted for the academic session 2023-24 and the financial year 2023-24 to ensure a participatory management at the functional level and to implement the timely, efficient and progressive performance of the institution. All faculty members and staff are requested to engage in the administrative duties immediately until further notification.

**COMMITTEES AND CELLS FOR SUPPORT SERVICES**

**1. “Students’ Grievance Redressal Committee (SGRC)**

*[Constituted in accordance to UGC (Redressal of Grievances of Students) Regulations 2023]*

- Dr. Snigdha Chandra (Associate Professor of Chemistry) ----- Chairperson
- Sri Subrata Ghosh (Associate Professor of Geology) ----- Member
- Sri Amitava Samanta (Associate Professor of Mathematics) ----- Member
- Sri Debasish Maitra (Associate Professor of Commerce) ----- Member
- Dr. Swapan Kumar Ghosh (Associate Professor of Physics)----- Member
- Pathikrit Pal (Student Representative)-----Special Invitee

**2. Internal Complaints Committee (ICC)**

*[Constituted in accordance to UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational Institutions (Regulations 2015)) and subsequent UGC notifications and latest guidelines of 2022]*

- Dr. Nandini Jana (Associate Professor of History) ----- Presiding Officer`
- Dr. Shalmoli Palit (Assistant Professor of Philosophy)----- Member
- Dr. Sumana Dutta (Assistant Professor of Zoology)----- Member
- Smt. Mithu Ghosh (Staff) ----- Member
- Smt. Ananya Chatterjee (Staff)----- Member
- Dr. Anita Pal (NGO ((Purbachal Ananda Foundation) Representative))---- Member
- Soheli Bhattacharya [UG Student Representative]----- Member
- Mousumi Narayan Kar [PG Student Representative]----- Member
- Sanchari Sarkar [Research Scholar Representative] ----- Member

**3. Equal Opportunity Cell**

*(Constituted with objectives specified in UGC Letter No. D.O. No. F.1-1/2016(Secy) dated 29-01-2016)*

- Dr. Anindita Chatterjee (Associate Professor of English)----- Jt. Coordinator
- Sri. Manas Kundu (Assistant Professor of Bengali) ----- Jt. Coordinator
- Dr. Md. Ansar Ali (Associate Professor of Chemistry)----- Member
- Dr. Somrita Dey Mondal (Assistant Professor of English) ----- Member
- Smt. Ishani Roy (Assistant Professor of Bengali) ----- Member
- Smt. Atasi Rajak (Assistant Professor of Philosophy)----- Member
- Dr. Nupur Bhakta (Assistant Professor of Physics) ----- Member
- Sri Baishnab Das Sadhu (Staff) ----- Member
- Smt. Shipra Samanta (Staff)----- Member

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**4. Career Counselling and Placement Cell**

- Dr. Bhumika Kanjilal (*Assistant Professor of Philosophy*)----- Jt. Convener
- Dr. Sandipan Ray (*Assistant Professor of Botany*)----- Jt. Convener
- Dr. Sumita Sanyal (*Assistant Professor of Commerce*)-----Member
- Dr. Pritha Goswami (*Assistant Professor of Geology*)-----Member
- Sri. Nisith Mondal (*Assistant Professor of Economics*)----- Member
- Smt. Nidhi Mishra (*Assistant Professor of Political Science*)-----Member
- Smt. Sumana Chanda (*Assistant Professor of Philosophy*)----- Member
- Smt. Ananya Chatterjee (Staff) ----- Member

**5. Students' Health, Welfare and Psychological Counselling Cell**

*(Constituted with the objectives specified in the guidelines mentioned in UGC website dated 12-01-2023)*

- Dr. Shalmoli Palit (*Assistant Professor of Philosophy*)----- Jt. Coordinator
- Dr. Saradee Sengupta (*Assistant Professor of Geology*) ----- Jt. Coordinator
- Dr. Dola Chakraborty (*Assistant Professor of Geology*)-----Member
- Dr. Saumabha Chatterjee (*Assistant Professor of Zoology*) ----- Member
- Sri Sujoy Gayen (*Assistant Professor of Philosophy*) ----- Member
- Smt. Nazma Khatun (*Assistant Professor of Conservation Biology*)---Member
- Smt. Sumana Chanda (*Assistant Professor of Philosophy*) ----- Member
- Sri Soumendu Nandy (*Assistant Professor of Mathematics*)----- Member
- Smt. Ananya Chatterjee (Staff) ----- Member
- Sri Bhupal Thapa (Staff) ----- Member

**6. Committee to cater to the needs of the Differently-abled persons**

- Dr. Pritha Goswami (*Assistant Professor of Geology*)-----Jt. Coordinator
- Smt. Sutapa Mandal (*Assistant Professor of Chemistry*)-----Jt. Coordinator
- Dr. Antara Mukherjee (*Assistant Professor of English*)-----Member
- Dr. Nabamita Barman (*Assistant Professor of Political Science*)-----Member
- Dr. Sudipta Bhakat (*Assistant Professor of Sanskrit*) -----Member
- Smt. Kamalica Mukherjee (*Assistant Professor of History*) ----- Member
- Dr. Sangbrita Saha Chatteraj (*Assistant Professor of Zoology*)-----Member
- Sri Pranay Kumar Chowdhury (Staff)----- Member

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**SUB-COMMITTEE FOR CENTRAL PURCHASE RELATED MATTERS**

**1. Central Purchase and Tender Sub-Committee**

- Sri Debasish Maitra (*Associate Professor of Commerce*) ----- Convener
- Sri Subrata Ghosh (*Associate Professor of Geology*)-----Member
- Dr. Swapan Kumar Ghosh (*Associate Professor of Physics*)----- Member
- Dr. Pinaki Roy (*Assistant Professor of Geology*)-----Member
- Dr. Amiya Biswas (*Assistant Professor of Mathematics*) ----- Member
- Dr. Deep Banerjee (*Assistant Professor of Commerce*) ----- Member
- Sri Sudeep Kumar Das (*Assistant Professor of Physics*) ----- Member
- Sri Ujjal Bauri (Staff) ----- Member
- Sri Shrabanta Layek (Staff)-----Member

**SUB-COMMITTEE FOR TAX RELATED MATTERS**

**1. Income-Tax (IT) and GST Return Related Sub-Committee**

- Dr. Pratikshan Mondal (*Assistant Professor of Mathematics*) -----Convener
- Dr. Sanjoy Kr. Roy (*Associate Professor of Commerce*) ----- Member
- Dr. Avijit Mandal (*Associate Professor of Economics*)-----Member
- Dr. Subhojit Ojha (*Assistant Professor of Botany*) ----- Member
- Sri Ujjal Bauri (Staff) ----- Member
- Sri Shrabanta Layek (Staff)-----Member

**SUB-COMMITTEE FOR SERVICE BOOK AND PAY FIXATION RELATED MATTERS**

**1. Service Book (Manual and e-form) update and Pay Fixation Sub-Committee**

- Dr. Sanjoy Kr. Roy (*Associate Professor of Commerce*) ----- Jt. Convener
- Dr. Anjan Ray Chaudhury (*Assistant Professor of Economics*) ----- Jt. Convener
- Sri Barun Bandyopadhyay (*Assistant Professor of Chemistry*)-----Jt. Convener
- Dr. Pratikshan Mondal (*Assistant Professor of Mathematics*)-----Member
- Dr. Somnath Dhali (*Assistant Professor of Zoology*)-----Member
- Sri Nisith Mondal (*Assistant Professor of Economics*) ----- Member
- Sri Pranay Kumar Chowdhury (Staff)-----Member
- Sri Tapanava Sarkar (Staff) ----- Member

**SUB-COMMITTEE FOR HEALTH SCHEME RELATED MATTERS**

**1. West Bengal Health Scheme Sub-Committee**

- Dr. Sanjoy Kumar Roy (*Associate Professor of Commerce*) ----- Jt. Convener
- Dr. Tuhin Ghosh (*Assistant Professor of Chemistry*) ----- Jt. Convener
- Dr. Swapan Kumar Ghosh (*Associate Professor of Physics*)----- Member
- Dr. Sumita Sanyal (*Assistant Professor of Commerce*) ----- Member
- Dr. Pratikshan Mondal (*Assistant Professor of Mathematics*) -----Member
- Sri Ujjal Bauri (Staff) ----- Member
- Sri Pranay Kumar Chowdhury (Staff)-----Member
- Sri Tapanava Sarkar (Staff) ----- Member
- Sri Shrabanta Layek (Staff) -----Member

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**COMMITTEES/SUB-COMMITTEES FOR INSTITUTIONAL DATA UPLOADING, STUDENT CREDIT CARD SCHEME & NEWSLETTER, PRESS AND MEDIA RELATED MATTERS**

**1. Bangla Uchha Shiksha (BUS) Portal Committee**

- Dr. Kuntal Bhattacharya (*Assistant Professor of Zoology*)-- Jt. Convener
- Dr. Tapajit Bhattacharya (*Assistant Professor of Conservation Biology*)-- Jt. Convener
- Dr. Ashok Bhattacharya (*Associate Professor of Botany*) -- Member
- Dr. Avijit Mandal (*Associate Professor of Economics*)-- Member
- Sri Barun Bandyopadhyay (*Assistant Professor of Chemistry*)-- Member
- Dr. Hrishikesh Mondal (*Assistant Professor of Physics*)-- Member
- Smt. Sudeshna Dey (*Assistant Professor of Sanskrit*)-- Member
- Dr. Deep Banerjee (*Assistant Professor of Commerce*)-- Member
- Dr. Saumabha Chatterjee (*Assistant Professor of Zoology*)-- Member
- Smt. Sunrita Chakravarti (*Assistant Professor of English*)-- Member
- Sri Dhananjay Das (*Assistant Professor of Bengali*) -- Member
- Smt. Kamalika Mukherjee (*Assistant Professor of History*)-- Member
- Sri Sujoy Gayen (*Assistant Professor of Philosophy*)-- Member
- Dr. Proloy Ganguly (*Assistant Professor of Geology*)-- Member
- Sri Sibaji Rit (*Assistant Professor of Mathematics*)-- Member
- Smt. Nidhi Mishra (*Assistant Professor of Political Science*)-- Member
- Sri Bhupal Thapa (Staff) -----Member
- Sri Tapanava Sarkar (Staff) -----Member
- Sri Shrabanta Layek (Staff) -----Member

**2. All India Survey for Higher Education (AISHE) and National Institutional Ranking Framework (NIRF) Committee**

- Dr. Pinaki Roy (*Assistant Professor of Geology*)-----Jt. Convener
- Dr. Nivedita Acharjee (*Assistant Professor of Chemistry*) -----Jt. Convener
- Sri Sibaji Rit (*Assistant Professor of Mathematics*)----- Member
- Dr. Amiya Biswas (*Assistant Professor of Mathematics*)----- Member
- Dr. Tapajit Bhattacharya (*Assistant Professor of Conservation Biology*)-----Member
- Dr. Prosanta Saha (*Assistant Professor of Botany*)-----Member
- Sri Bhupal Thapa (Staff) ----- Member
- Sri Tapanava Sarkar (Staff) ----- Member
- Sri Shrabanta Layek (Staff)-----Member

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**3. Newsletter, Press and Media Sub-Committee**

- Dr. Priyabrata Bhattacharjee (*Associate Professor of Chemistry*) ----- Jt. Convener
- Sri Jayanta Kumar Mitra (*Associate Professor of Commerce*) ----- Jt. Convener
- Dr. Saubhik Bandyopadhyay (*Associate Professor of History*)-----Member
- Dr. Anisur Rahaman (*Associate Professor of Physics*) ----- Member
- Dr. Somnath Bhattacharya (*Associate Professor of Physics*)-----Member
- Dr. Somnath Dhali (*Assistant Professor of Zoology*)----- Member
- Dr. Sandip Mazumder (*Assistant Professor of Conservation Biology*)----- Member
- Smt. Ananya Chatterjee (Staff) -----Member

**4. Committee to address all issues related to "West Bengal Student Credit Card Scheme" applications of Students**

- Dr. Deep Banerjee (*Assistant Professor of Commerce*)-- -----Nodal Officer
- Dr. Pritha Goswami (*Assistant Professor of Geology*)-----Help Desk Officer
- Dr. Subhojit Ojha (*Assistant Professor of Botany*)-----Member
- Smt. Ishani Roy (*Assistant Professor of Bengali*)-----Member
- Sri Soumendu Nandy (*Assistant Professor of Mathematics*)----- Member
- Sri Anish Bhattacharya (*Assistant Professor of Botany*)----- Member
- Sri Bhupal Thapa (Staff) ----- Member
- Sri Tapanava Sarkar (Staff) ----- Member
- Sri Shrabanta Layek (Staff)-----Member

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**SUB-COMMITTEES FOR RESIDENTIAL QUARTERS AND ENVIRONMENTAL MATTERS**  
**RELATING TO THE COLLEGE CAMPUS**

**1. College Quarter (Allotment and Maintenance) Sub-Committee**

- Dr. Supratim Pal (*Associate Professor of Geology*) ----- Jt. Convener
- Dr. Shalmoli Palit (*Assistant Professor of Philosophy*) ----- Jt. Convener
- Smt. Sudeshna Dey (*Assistant Professor of Sanskrit*) ----- Member
- Smt. Sutapa Mandal (*Assistant Professor of Chemistry*) ----- Member
- Dr. Rajib Biswas (*Assistant Professor of Conservation Biology*)---- Member
- Sri Tapanava Sarkar (Staff) ----- Member
- Sri Sushovan Chattopadhyay (Staff)-----Member

**2. College Campus Environmental Sub-Committee**

- Dr. Moitreyee Banerjee Chakraborty (*Assistant Professor of Conservation Biology*)-- Jt. Convener
- Sri Anish Bhattacharya (*Assistant Professor of Botany*)----- Jt. Convener
- Dr. Saradee Sengupta (*Assistant Professor of Geology*) ----- Member
- Dr. Sandip Mazumder (*Assistant Professor of Conservation Biology*)-----Member
- Sri Bikas Saha (*Assistant Professor of Geology*) ----- Member
- Dr. Rajib Biswas (*Assistant Professor of Conservation Biology*) ----- Member
- Smt. Nazma Khatun (*Assistant Professor of Conservation Biology*)----- Member
- Sri Sushovan Chattopadhyay (Staff)-----Member
- Sri Amit Kr. Bala (Staff) ----- Member



Principal  
Durgapur Government College

***Copy forwarded for information and necessary action to***

1. *All faculty members and non-teaching staff*
2. *All Departments*
3. *Coordinator, IQAC*
4. *Secretary, Teachers' Council*
5. *Notice File, Office of the Principal*