IQAC

No. IQ 62   Date: 28/09/2021

Notification

In accordance to the guidelines of the IQAC prescribed in **Page no. 8. captioned as functions of IQAC (Point no. (d))** in the " *Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions*", the Internal Quality Assurance Cell (IQAC) of an institution should collect and analyse the feedback from all stakeholders.

Considering the Key indicator 1.4 (Feedback System) of the Annual Quality Assurance Report (AQAR), the institution should obtain feedback on curricular aspects and the standard operating procedure (SOP) of AQAR and NAAC mentions the modalities of the feedback in Page 11, which has been made mandatory for submission in the AQAR every year.

Keeping in mind these guidelines and the strict measures imposed by the State Government on educational Institutions due to ongoing COVID-19 situation, **the IQAC of Durgapur Government College resolved in the meeting dated 20-09-2021** that the collection of Feedback on **Curricular Aspects** from alumni of Durgapur Government College will be executed in the following manner:

➢ **Feedback will be collected on curricular aspects from alumni of Durgapur Government College.**

➢ *The process of collection of feedback on curricular aspects will be completely online as notified and practiced in previous year vide IQAC Notice no. IQ 40 dated 16-05-2020.*

➢ *Complete confidentiality will be maintained during the feedback collection process.*

All head of the departments are accordingly requested to send the details of alumni in consolidated form of their respective department in the following format within 07.10.2021 by

e-mail to feedbackdgc2020@gmail.com.

Department	Honours/Program/PG	Year of passing	E-mail	Phone number

Sd/-
Dr.Debnath Palit
Principal & Ex-officio Chairperson

Dr.Avijit Mandal
Coordinator, IQAC

Copy to:
    1. **Official e-mail ids of all departments.**
    2. **IQAC File**