

J.N. Avenue, Durgapur, Paschim Bardhaman 713214

No. 392 Date: 10-09-2024

NOTIFICATION

The following administrative committees/sub-committees/cells have been constituted for the academic session 2024-25 and the financial year 2024-25 to ensure a participatory management at the functional level and to implement the timely, efficient and progressive performance of the institution. All faculty members and staff are requested to engage in the administrative duties immediately until further notification.

COMMITTEES AND CELLS FOR SUPPORT SERVICES

1. "Students' Grievance Redressal Committee (SGRC)

[Constituted in accordance to UGC (Redressal of Grievances of Students) Regulations 2023]

- Dr. Snigdha Chandra (Associate Professor and Head, Department of Chemistry)--Chairperson
- Sri Debasish Maitra (Associate Professor and Head, Department of Commerce)-----------Member
- Sri Subrata Ghosh (Associate Professor and Head, Department of Geology)------ Member
- Dr. Supratim Pal (Associate Professor of Geology)------ Member
- Dr. Swapan Kumar Ghosh (Associate Professor of Physics)------Member
- Samriddha Roy (Student Representative)------Special Invitee

2. Internal Complaints Committee (ICC)

[Constituted in accordance to UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational Institutions (Regulations 2015)) and subsequent UGC notifications and latest guidelines of 2022]

- Smt. Saswati Chakraborty (Associate Professor of History) ------ Presiding Officer`
- Dr. Antara Mukherjee (Assistant Professor of English)-------Member
- Smt. Mithu Ghosh (Staff) ------ Member
- Smt. Ananya Chatterjee (Staff) ------ Member
- Dr. Kavita Chaudhury -------Member [(NGO: Uttisthata Jagrata and Jago Nari Trust, Arrah More, Durgapur) NGO Representative]
- Bishnupriya Pal [UG Student Representative] ------ Member
- Sneha Nandi [PG Student Representative] ------ Member
- Sanchari Sarkar [Research Scholar Representative)] ------ Member

3. Women's Cell

•	Dr. Antara Mukherjee	(Assistant Professor o	of English)	Coordinator

- Dr. Shalmoli Palit (Assistant Professor of Philosophy) -------Member
- Dr. Somrita Dey Mondal (Assistant Professor of English)-------Member
- Dr. Sumana Dutta (Assistant Professor of Zoology)-------Member
- Smt. Sutapa Mandal (Assistant Professor of Chemistry) -------Member
- Dr. Nupur Bhakta (Assistant Professor of Physics) ------ Member
- Dr. Sudeshna Dey (Assistant Professor of Sanskrit)------Member



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4.	Equal Opportunity Cell		
	onstituted with objectives specified in UGC Letter No. D.O. No. F.1-1/20	16(Secv) dated 29-01-2016)	
	 Dr. Anindita Chatterjee (Associate Professor and Head, Department of Sri. Manas Kundu (Assistant Professor and Head, Department of Beng) Dr. Md. Ansar Ali (Associate Professor of Chemistry)	f English)Jt. Coordinator ali)Jt. CoordinatorMember hilosophy)Member Member Member Member Member	
5.	Career Counselling and Placement Cell		
•	Dr. Bhumika Kanjilal (Assistant Professor and Head, Department of Philos	sonhy)It Convener	
•	Dr. Sandipan Ray (Assistant Professor of Botany)		
•	Dr. Antara Mukherjee (Assistant Professor of English)		
•	Dr. Somrita Dey Mondal (Assistant Professor of English)		
•	Dr. Pritha Goswami (Assistant Professor of Geology)		
•	Dr. Nisith Mondal (Assistant Professor of Economics)		
•	Dr. Ashim Paul (Assistant Professor of Commerce)		
•	Smt. Nidhi Mishra (Assistant Professor of Political Science)		
•	Smt. Ananya Chatterjee (Staff)	Member	
6. (C	Students' Health, Welfare and Psychological Counselling Cell onstituted with the objectives specified in the guidelines mentioned in Uc • Dr. Shalmoli Palit (Assistant Professor of Philosophy)		
	Dr. Saradee Sengupta (Assistant Professor of Geology)		
	Dr. Nilanjana Chatterjee (Assistant Professor of English)		
	Dr. Saumabha Chatterjee (Assistant Professor of Zoology)		
	Sri Sujoy Gayen (Assistant Professor of Philosophy)	Member	
	• Smt. Nazma Khatun (Assistant Professor of Conservation Biology)	Member	
	Smt. Sumana Chanda (Assistant Professor of Philosophy)	Member	
	Sri Soumendu Nandy (Assistant Professor of Mathematics)	Member	
	Smt. Ananya Chatterjee (Staff)		
	Sri Bhupal Thapa (Staff)	Member	
7.	Committee to cater to the needs of the Differently-abled person	ons	
	Dr. Pritha Goswami (Assistant Professor of Geology)		nator
	Smt. Sutapa Mandal (Assistant Professor of Chemistry)		
	Dr. Nabamita Barman (Assistant Professor and Head, Department of P		
	Dr. Sudipta Bhakat (Assistant Professor of Sanskrit)		
	Dr. Kuntal Bhattacharya (Assistant Professor of Zoology)		
	Sri Sudeep Kumar Das (Assistant Professor of Physics)		
	Smt. Kamalica Mukherjee (Assistant Professor and Head, Department)		
	Dr. Sangbrita Saha Chattoraj (Assistant Professor of Zoology)		
	Sri Pranay Kumar Chowdhury (Staff)		



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Institution's Innovation Council (Registration ID: IC202430949) as per the norms of Innovation Cell, Ministry of Education, Govt. of India FACULTY COUNCIL

Sl No.	Name and Designation	Composition
1	Dr. Nivedita Acharjee	President
	Assistant Professor in Chemistry, Durgapur Government College	
2	Dr. Antara Mukherjee	Vice President
	Assistant Professor in English, Durgapur Government College	
3	Dr. Anish Bhattacharya	Social Media Convener
	Assistant Professor in Botany, Durgapur Government College	
4	Dr. Rana Saha	Start up Activity Coordinator
	Assistant Professor in Commerce, Durgapur Government College	
5	Dr. Ashim Paul	IPR Activity Coordinator
	Assistant Professor in Commerce, Durgapur Government College	
6	Dr. Saradee Sengupta	Internship Activity Coordinator
	Assistant Professor in Geology, Durgapur Government College	
7	Dr. Sandipan Ray	Innovation Activity Coordinator
	Assistant Professor in Botany , Durgapur Government College	
8	Dr. Prosanta Saha	Member
	Assistant Professor in Botany, Durgapur Government College	
9	Dr. Nupur Bhakta	Member
	Assistant Professor in Physics, Durgapur Government College	

STUDENTS' COUNCIL

Sl No.	Name	Composition
1	Dipanjan Santikary (UG Semester-II, Chemistry)	Innovation Coordinator
2	Bishnupriya Pal (UG Semester-II, Chemistry)	Social Media Coordinator
3	Prativa Banerjee (UG Semester-II, Zoology)	IPR Coordinator
4	Roopsha Roy (UG Semester-II, English)	Internship Coordinator
5	Sk Wasimuddin (UG Semester-II, Commerce)	Start up Coordinator
6	Debjeet Show (UG Semester-II, Botany)	Member
7	Mandira Mukherjee (UG Semester-II, Zoology)	Member
8	Hritika Yadav (UG Semester-II, Zoology)	Member
9	Anurag Badyakar (UG Semester-II, Physics)	Member
10	Dhruba Mandal (UG Semester-II, Geology)	Member

EXTERNAL MEMBERS

Sl No.	Name and Designation		
1	Sri Prosanta Kumar Mondal, General Manager, District Industry Centre, Paschim Bardhaman		
2	Sri Uttam Kumar Laha, Office of the Joint Director, MSME, Durgapur Zone		
3	Sri Abhijit Chakraborty, Industry Personnel, Fujairah Rockwool factory, UAE and Alumni, Durgapur		
	Government College		
4	Sri Amit Roy, Director, Sun Ceramics, Durgapur		
5	Mr. Manoj Saraf, Ukhra Chamber of Commerce		



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ENTREPRENEURSHIP DEVELOPMENT CELL (EDC)

Sl No.	Name and Designation	Composition of EDC
1	Sri. Debasish Maitra	Coordinator
	Associate Professor in Secretarial Practice and	
	Head, Department of Commerce, Durgapur Government College	
2	Dr. Sumita Sanyal	Joint Liaison officer to
	Assistant Professor in Banking and Currency	communicate with
	Department of Commerce, Durgapur Government College	industries and institutes
3	Dr. Ashim Paul	Joint Liaison officer to
	Assistant Professor in Commerce	communicate with
	Department of Commerce, Durgapur Government College	industries and institutes
4	Dr. Somnath Bhattacharya	Member
	Associate Professor in Physics	
	Durgapur Government College	
5	Dr. Nivedita Acharjee	Member
	Assistant Professor in Chemistry	
	Durgapur Government College	
6	Dr. Saradee Sengupta	Member
	Assistant Professor in Geology	
	Durgapur Government College	
7	Dr. Sumana Dutta	Member
	Assistant Professor in Zoology	
	Durgapur Government College	
8	Sri. Sibaji Rit	Member
	Assistant Professor in Mathematics	
	Durgapur Government College	
9	Dr. Sandipan Ray	Member
	Assistant Professor in Botany	
	Durgapur Government College	



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SUB-COMMITTEE FOR CENTRAL PURCHASE RELATED MATTERS					
1.	1. <u>Central Purchase and Tender Sub-Committee</u>				
•	Sri Debasish Maitra (Associate Professor and Head, Department of Commo	erce)Convene	r		
•	Sri Subrata Ghosh (Associate Professor and Head, Department of Geology)		-Member		
•	Dr. Snigdha Chandra (Associate Professor and Head, Department of Chem	istry)	Member		
•	Dr. Ashoke Bhattacharya (Associate Professor and Head, Department of E	30tany)	Member		
•	Dr. Somnath Bhattacharya (Associate Professor and Head, Department of	Physics)	Member		
•	Dr. Somnath Dhali (Assistant Professor and Head, Department of Zoology)		· Member		
•	Dr. Moitreyee Banerjee Chakraborty (Assistant Professor and Head, Depa	rtment of Conse	rvation Biology)		
	Dr. Nivedita Acharjee (<i>Assistant Professor of Chemistry</i>)				
•	Dr. Amiya Biswas (Assistant Professor of Mathematics)				
•	Dr. Rana Saha (Assistant Professor of Commerce)				
•	Sri Ujjal Bauri (Staff)				
•	Sri Pranay Kumar Chowdhury (Staff)				
•	Smt. Mithu Ghosh (Staff)				
•	Sri Shrabanta Layek (Staff)				
			MCIIIDCI		
_	SUB-COMMITTEE FOR TAX RELATED MAT	TERS			
1.	Income-Tax (IT) and GST Return Related Sub-Committee				
•	Dr. Pratikshan Mondal (Assistant Professor of Mathematics)				
•	Dr. Sanjoy Kr. Roy (Associate Professor of Commerce)				
•	Dr. Avijit Mandal (Associate Professor of Economics)				
•	Dr. Subhojit Ojha (Assistant Professor of Botany)				
•	Sri Surajit Dawn(Assistant Professor of Commerce)				
•	Sri Ujjal Bauri (Staff) N				
•	Sri Shrabanta Layek (Staff)	Member			
	SUB-COMMITTEE FOR HEALTH SCHEME RELA	TED MATTE	<u>RS</u>		
1.	West Bengal Health Scheme Sub-Committee				
		It Commen			
•	Dr. Sanjoy Kumar Roy (Associate Professor of Commerce)	•			
•	Dr. Tuhin Ghosh (Associate Professor of Chemistry)				
•	Dr. Subhojit Ojha (Assistant Professor of Botany)				
•	Dr. Rana Saha (Assistant Professor of Commerce)				
•	Sri Ujjal Bauri (Staff)	wember			

• Sri Pranay Kumar Chowdhury (Staff)----- Member Smt. Mithu Ghosh (Staff)------ Member Sri Tapanava Sarkar (Staff) ------Member Sri Shrabanta Layek (Staff) ------Member

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SUB-COMMITTEE FOR SERVICE BOOK AND PAY FIXATION RELATED MATTERS

1. Service Book (Manual and e-form) update Sub-Committee
• Dr. Anjan Ray Chaudhury (Assistant Professor and Head, Department of Economics) Convener
Dr. Sanjoy Kr. Roy (Associate Professor of Commerce)Member
• Dr. Ashoke Bhattacharya (Associate Professor and Head, Department of Botany) Member
Dr. Saubhik Bandyopadhyay (Associate Professor of History)Member
Sri Barun Bandyopadhyay (Assistant Professor of Chemistry)Member
• Dr. Nisith Mondal (Assistant Professor of Economics)Member
Sri Pranay Kumar Chowdhury (Staff) Member
Sri Tapanava Sarkar (Staff)Member
Sri Shibendu Banerjee (Staff)Member
2. Pay Fixation Sub-Committee
• Dr. Sanjoy Kr. Roy (Associate Professor of Commerce)Convener
• Dr. Anjan Ray Chaudhury (Assistant Professor and Head, Department of Economics)Member
Sri Tapanava Sarkar (Staff)Member



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COMMITTEES/SUB-COMMITTEES FOR INSTITUTIONAL DATA UPLOADING, STUDENT CREDIT CARD SCHEME & NEWSLETTER, PRESS AND MEDIA RELATED MATTERS

1.

2.

3.

Dangla Habba Chilraha (DHC) Dantal Committee	
Bangla Uchha Shiksha (BUS) Portal Committee	Common
• Dr. Tapajit Bhattacharya (Assistant Professor of Conservation Biology)	
• Dr. Ashok Bhattacharya (Associate Professor and Head, Dept. of Botany)	Member
Dr. Avijit Mandal (Associate Professor of Economics) Member	
Sri Barun Bandyopadhyay (Assistant Professor of Chemistry) Member	•
Dr. Hrishikesh Mondal (Assistant Professor of Physics) Member	
• Smt. Sudeshna Dey (Assistant Professor of Sanskrit) Member	
 Sri. Surajit Dawn (Assistant Professor of Commerce) Member 	
 Dr. Saumabha Chatterjee (Assistant Professor of Zoology) Member 	
 Dr. Somrita Dey Mondal (Assistant Professor of English) Member 	
 Dr. Dhananjoy Das (Assistant Professor of Bengali) Member 	
• Smt. Kamalica Mukherjee (Assistant Professor and Head, Department of	<i>f History</i>) Member
 Sri Sujoy Gayen (Assistant Professor of Philosophy) Member 	
 Dr. Proloy Ganguly (Assistant Professor of Geology) Member 	
 Sri Sibaji Rit (Assistant Professor of Mathematics) Member 	
• Smt. Nidhi Mishra (Assistant Professor of Political Science) Member	
Sri Bhupal Thapa (Staff)	
Sri Tapanava Sarkar (Staff)	
Sri Shrabanta Layek (Staff)	Memher
	Member
	Wember
All India Survey for Higher Education (AISHE) Committee	
All India Survey for Higher Education (AISHE) Committee • Dr. Pinaki Roy (Assistant Professor of Geology)	Convener
 All India Survey for Higher Education (AISHE) Committee Dr. Pinaki Roy (Assistant Professor of Geology) Sri Sibaji Rit (Assistant Professor of Mathematics) 	Convener Member
 All India Survey for Higher Education (AISHE) Committee Dr. Pinaki Roy (Assistant Professor of Geology) Sri Sibaji Rit (Assistant Professor of Mathematics) Sri Barun Bandyopadhyay (Assistant Professor of Chemistry) 	Convener Member Member
 All India Survey for Higher Education (AISHE) Committee Dr. Pinaki Roy (Assistant Professor of Geology) Sri Sibaji Rit (Assistant Professor of Mathematics) Sri Barun Bandyopadhyay (Assistant Professor of Chemistry) Dr. Sumita Sanyal (Assistant Professor, Department of Commerce) 	Convener Member Member Member
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All India Survey for Higher Education (AISHE) Committee Dr. Pinaki Roy (Assistant Professor of Geology) Sri Sibaji Rit (Assistant Professor of Mathematics) Sri Barun Bandyopadhyay (Assistant Professor of Chemistry) Dr. Sumita Sanyal (Assistant Professor, Department of Commerce) Sri Bhupal Thapa (Staff) Sri Tapanava Sarkar (Staff) Sri Shrabanta Layek (Staff) National Institutional Ranking Framework (NIRF) Committee Dr. Nivedita Acharjee (Assistant Professor of Chemistry) Dr. Tapajit Bhattacharya (Assistant Professor of Conservation Biology) Dr. Rana Saha (Assistant Professor of Commerce)	ConvenerMemberMemberMemberMemberMemberMemberMember
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All India Survey for Higher Education (AISHE) Committee Dr. Pinaki Roy (Assistant Professor of Geology) Sri Sibaji Rit (Assistant Professor of Mathematics) Tr. Sumita Sanyal (Assistant Professor, Department of Commerce) Sri Bhupal Thapa (Staff) Sri Tapanava Sarkar (Staff) Sri Tapanava Sarkar (Staff) Sri Shrabanta Layek (Staff) National Institutional Ranking Framework (NIRF) Committee Dr. Nivedita Acharjee (Assistant Professor of Chemistry) Dr. Tapajit Bhattacharya (Assistant Professor of Conservation Biology) Dr. Rana Saha (Assistant Professor of Commerce) Dr. Ashim Paul (Assistant Professor of Commerce)	ConvenerMemberMemberMemberMemberMemberMemberMemberMemberMemberMemberMemberMember



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4. Newsletter, Press and Media Sub-Committee	
 Sri Manas Kundu (Assistant Professor and Head, Department 	of Bengali) - Jt. Convener
• Dr. Antara Mukherjee (Assistant Professor of English)	Jt. Convener
• Dr. Nivedita Acharjee (Assistant Professor of Chemistry)	Member
Dr. Ishani Roy (Assistant Professor of Bengali)	Member
• Dr. Dhananjoy Das (Assistant Professor of Bengali)	Member
Sri Tapanava Sarkar (Staff)	Member
5. <u>Committee to address all issues related to "West Bengal Stuapplications of Students</u>	ident Credit Card Scheme"
• Dr. Rana Saha (Assistant Professor of Commerce)	Nodal Officer
• Dr. Pritha Goswami (Assistant Professor of Geology)	Help Desk Officer
• Dr. Subhojit Ojha (Assistant Professor of Botany)	Member
Dr. Sudipta Bhakat (Assistant Professor of Sanskrit)	Member
Dr. Ishani Roy (Assistant Professor of Bengali)	Member
• Smt. Kamalica Mukherjee (Assistant Professor of History)	Member
• Sri Soumendu Nandy (Assistant Professor of Mathematics)	Member
Sri Bhupal Thapa (Staff)	Member
Sri Tapanava Sarkar (Staff)	Member
Sri Shrabanta Layek (Staff)	Member
SUB-COMMITTEES FOR RESIDENTIA	L QUARTERS
1. College Quarter (Allotment and Maintenance) Sub-Committee	<u>ee</u>
• Dr. Shalmoli Palit (Assistant Professor of Philosophy)	
• Smt. Sudeshna Dey (Assistant Professor of Sanskrit)	
Smt. Sutapa Mandal (Assistant Professor of Chemistry)Sri Tapanava Sarkar (Staff)	
 Sri Sushovan Chattopadhyay (Staff)	
Sri Sha Alam Mondal (Staff)	



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Eco Explorers (Nature's Club of Durgapur Government College)

PRESIDENT- DR. DEBNATH PALIT, PRINCIPAL DURGAPUR GOVERNMENT COLLEGE

Faculty Facilitators

(Departmental Heads of Botany, Zoology and Conservation Biology)

- Dr. Ashoke Bhattacharya,
- Dr. Somnath Dhali,
- Dr. Moitreyee Chakrabarty

Treasurer:: (Responsible for managing the club's finances, budget, and expenses related to events, trips, and activities)

Faculty Advisors-

All faculty members of Departments of

Botany, Zoology and Conservation Biology

- Sri SharabantaLayek (Section leader)
- Kajori Mondal (Research Scholar)
- Sk Tahir (Student)
- Kishor Kumar Das (Student)

Joint Secretary-

- Supriti Ghosh, (Student)
- Neha Dey, (Student)
- Manoj Pal, (Student)
- Prakriti Ghosh, (Student)Debangona Das(Student
- Debangona Das(Studen

Bird Watcher: This role involves observing and documenting bird species on campus or during nature walks. The bird watcher can organize bird-watching sessions and share interesting findings with the club.

- Sanchari Sarkar (Section leader); (Research Scholar)
- Banashree Basuri (Student)
- Subhasri Saha (Student)
- Anamika Bhattacharjee (Student)

Liaison Officer: Acts as a bridge between the nature club and other student organizations, faculty, or external partners. They coordinate collaborations, joint events, and communication.

Priyaranjan Mondal (Section leader); (Research Scholar)

Puja Chatterjee (Student)

Laltu Roy (Student) Srijal Shukla (Student)
Utsa Ghosh (Student) Angatra Mandal (Student)

Event Coordinator: Plans and executes club events, workshops, and outings. They ensure smooth logistics, promote participation, and create memorable experiences.

Debayan Gayen (Section leader) (Research Scholar)

Sucharita Karmakar (Student)

Debanjana Das (Student)

Sangita Halder (Student)

Uttam Kumar Gorai (Student)

Arpan Bardhan (Student)

Ritika Dutta (Student)

Rahul Ghosh (Student)

Sangeeta Tudu (Student)

Conservation Advocate: Raises awareness about environmental issues, conservation efforts, and sustainable practices. This role involves organizing awareness campaigns and advocating for positive change.

Morali Biswas(Section leader); (Research Scholar)

Pratima Kumari (Student)

Debjeet Show (Student)

Rina Ruidas (Student)

Mou Karmakar (Student)

Subham Ghosh (Student)

Akash Chakraborty (Student)

Debmalya Khan (Student)

Ruma Keshri (Student)

Photography Lead: Encourages members to capture the beauty of nature through photography. They can organize photo contests and showcase members' work.

Priyanka Ghosh(Section leader)
 Priti Ghosh (Student)
 Koushik Mondal (Student)
 Bristi Bhandari (Student)
 Dipanwita Datta (Student)
 Mandira Mukherjee (Student)

• Alokananda Mukherjee (Student)



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College Campus Environmental Sub-Committee

•	Dr. Ashoke Bhattacharya (Associate Professor and Head, Department of Botany)Jt. Convener
•	Dr. Moitreyee Banerjee Chakraborty (Assistant Professor and Head, Department of Conservation
	Biology) Jt. Convener
•	Dr. Anish Bhattacharya (Assistant Professor of Botany) Member
•	Dr. Sandip Mazumder (Assistant Professor of Conservation Biology)Member
•	Sri Bikas Saha (Assistant Professor of Geology) Member
•	Dr. Rajib Biswas (Assistant Professor of Conservation Biology) Member
•	Smt. Nazma Khatun (Assistant Professor of Conservation Biology) Member
•	Sri Sushovan Chattopadhyay (Staff)Member
•	Sri Amit Kr. Bala (Staff) Member



Principal
Durgapur Govt. College

Copy forwarded for information and necessary action to

- 1. All faculty members and non-teaching staff
- 2. All Departments
- 3. Coordinator, IQAC
- 4. Secretary, Teachers' Council
- 5. Notice File, Office of the Principal