



**Office of the Principal
Durgapur Government College**

NAAC Accredited "A" Grade College

J N Avenue, Durgapur – 713214, Paschim Burdwan, West Bengal, India.

☒ Phone & Fax: +91 0343 2500534 Email: dgpgovtcollege@gmail.com ☒

Website: www.durgapurgovtcollege.ac.in

No.: 097

Date: 24.07.2026

NOTICE

This is to notify all eligible undergraduate students that the Physical Verification of Documents for upgrading from 3 Years Undergraduate Course to 4 Years Honours Course and from 4 Years Honours Course to 4 Years Honours with Research will be conducted on **27th July, 2026** and **28th July, 2026**, from **10.30 a.m. to 2.00 p.m.** across all respective departments.

• **Documents Required for Physical Verification:**

Students must present original documents along with one set of self-attested photocopies:

1. **All Semester Mark sheets (Up to the current evaluated semester)**
2. **Grade Card / CGPA Proof Document**
3. **Student ID Card & College Fee Receipt**
4. **Valid Government ID Proof (Aadhaar / Voter ID)**

The following formula must be followed to calculate the CGPA for verification –

Formula:

CGPA = multiply the grade point earned in each subject by its corresponding credit hours, sum these values for all subjects, and divide by the total credit hours taken across all semesters.

Step-by-Step Calculation:

1. **Calculate Subject Points:** Multiply the numerical grade you received in a course by the course's credit value.
2. **Find the Total Grade Points:** Add up all the points calculated in step 1.
3. **Total the Credit Hours:** Add the credit values of all the courses you have taken.
4. **Calculate CGPA:** Divide the total grade points by the total credit hours.

Example Calculation:

If Semester 1: SGPA = 8.0, Credits 20 ($8.0 \times 20 = 160$ grade points)

Semester 2: SGPA = 7.5, Credits = 22 ($7.5 \times 22 = 165$ grade points)

Now Total Grade points: $160 + 165 = 325$

Total credits: $20 + 22 = 42$

Final CGPA: $325/42 = 7.74$

Instructions for Departments & Faculty:

All Heads of Departments (HODs) and Departmental Faculty Members are requested to conduct the verification process strictly within the scheduled dates. To ensure a seamless and error-free verification process, all departments are requested to conduct the exercise under the active guidance and support of the Admission Committee Members. Any discrepancies encountered during verification must be immediately brought to the attention of the Admission Committee. The following table is showing the respective committee members who will support the respective departments:

Sl. No.	Date	Department	Member appointed
1	27.07.2026	Botany	Dr. Anish Bhattacharya
2		Chemistry	Mr. Totan Roy
3		Mathematics	Dr. Moitreyee Chakrabarty
4		English	Dr. Tapajit Bhattacharya
5		Bengali	Dr. Moitreyee Chakraborty and Dr. Anish Bhattacharya
6		Philosophy	Dr. Nazma Khatun
7		Sanskrit	Dr. Sudeshna Dey
8	28.07.2026	Geology	Shri Bikas Saha
9		Physics	Shri Sailesh Kumar Gupta
10		Economics	Dr. Nishth Mondal
11		Political Science	Dr. Sootrisa Basak
12		History	Smt. Rajeshree Dutta
13		Zoology	Dr. Saumabha Chatterjee
14		Commerce	Mr. Totan Roy and Dr. Anish Bhattacharya



Jt. Conveners
E-prospectus and UG Admission
College
Sub-committee, 2026
Durgapur Government College



Principal
Durgapur Government College

Principal
Durgapur Government