



**GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
DURGAPUR GOVERNMENT COLLEGE
J.N. Avenue, Durgapur, Paschim Bardhaman 713214**

No. 121

Date: 19.08.2026

ADMINISTRATIVE COMMITTEE 2026-27 (REVISED)

The following administrative committees/sub-committees/cells have been constituted for the academic session 2026-27 and the financial year 2026-27 to ensure a participatory management at the functional level and to implement the timely, efficient and progressive performance of the institution. All faculty members and staff are requested to engage in the administrative duties immediately until further notification.

COMMITTEES AND CELLS FOR SUPPORT SERVICES

1. "Students' Grievance Redressal Committee (SGRC)

[Constituted in accordance to UGC (Redressal of Grievances of Students) Regulations 2023]

- Dr. Samiran Mahapatra (Associate Professor of Geology)-----Chairperson
- Smt. Saswati Chakraborty (Associate Professor of History)-----Member
- Dr. Prabal Kumar Chattopadhyay (Associate Professor of Geology)-----Member
- Dr. Debashis Banerjee (Associate Professor of Chemistry)-----Member
- Chandrani Pal (Student Representative)-----Special Invitee

2. Internal Complaints Committee (ICC)

[Constituted in accordance to UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational Institutions (Regulations 2015)) and subsequent UGC notifications and latest guidelines of 2022]

- Dr. Sumita Sanyal (Assistant Professor of Commerce)-----Presiding Officer'
- Dr. Hrishikesh Mondal (Assistant Professor of Physics)-----Member
- Ms. Nidhi Mishra (Assistant Professor of Political Science)-----Member
- Smt. Mithu Ghosh (Staff)-----Member
- Smt. Ananya Chatterjee (Staff)-----Member
- Dr. Kavita Chaudhury-----Member

[(NGO: Uttisthata Jagrata and Jago Nari Trust, Arrah More, Durgapur) NGO Representative]

NB: Student representation from UG, PG and Research Scholar will be done as and when required as per regulation

3. Women's Cell and Gender Sensitization Cell

- Dr. Nupur Bhakta (Assistant Professor of Physics)-----Coordinator
- Dr. Md. Ansar Ali (Associate Professor of Chemistry)-----Member
- Dr. Anisur Rahaman (Associate Professor of Physics)-----Member
- Dr. Tanusree Mishra (Assistant Professor of Economics)-----Member
- Smt. Sunrita Chakravarti (Assistant Professor of English)-----Member
- Dr. Anamika Mukherjee (Assistant Professor of Bengali)-----Member
- Dr. Sangbrita Saha Chatteraj (Assistant Professor of Zoology)-----Member
- Dr. Shelly Mukherjee (Assistant Professor of Bengali)-----Member
- Dr. Bandana Das (Assistant Professor of Sanskrit)-----Member
- Ms. Ayoti Banerjee (Assistant Professor of Geology)-----Member

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4. Equal Opportunity Cell and Committee for Differently Abled Students

A) Equal Opportunity Cell (Constituted with objectives specified in UGC Letter No. D.O. No. F.1-1/2016(Secy) dated 29-01-2016)

- Shri. Manas Kundu (Associate Professor of Bengali)-----Coordinator
- Dr. Sandipan Ray (Assistant Professor of Botany)-----Member
- Dr. Anamika Mukherjee (Assistant Professor in Bengali)-----Member
- Shri Alauddin Seikh (Assistant Professor of History)-----Member
- Dr. Anindita Chongdar (Assistant Professor in English)-----Member
- Ms. Samprikta Pal (Assistant Professor of English)-----Member
- Ms. Ayoti Banerjee (Assistant Professor of Geology)-----Member
- Smt. Mithu Ghosh (Staff)-----Member

B) Committee for Differently-able persons

- Dr. Pritha Goswami (Assistant Professor of Geology)-----Jt. Coordinator
- Dr. Bandana Das (Assistant Professor of Sanskrit)-----Jt. Coordinator
- Dr. Sudipta Bhakat (Assistant Professor of Sanskrit)-----Member
- Shri. Sailesh Kumar Gupta (Assistant Professor of Physics)-----Member
- Dr. Animesh Acharjee (Assistant Professor of Chemistry)-----Member
- Dr. Sumana Dutta (Assistant Professor, Department of Zoology)-----Member
- Dr. Sangbrita Saha Chatterraj (Assistant Professor of Zoology)-----Member
- Sri Pranay Kumar Chowdhury (Staff)-----Member

5. Career Counselling and Placement Cell

- Dr. Somrita Dey Mondal (Assistant Professor of English)-----Jt. Convener
- Dr. Sandipan Ray (Assistant Professor of Botany)-----Jt. Convener
- Dr. Sumita Sanyal (Assistant Professor of Commerce)-----Member
- Smt. Sunrita Chakravarti (Assistant Professor of English)-----Member
- Dr. Atasi Rajak (Assistant Professor of Philosophy)-----Member
- Dr. Anindita Chongdar (Assistant Professor of English)-----Member
- Ms. Nidhi Mishra (Assistant Professor of Political Science)-----Member
- Dr. Nisith Mondal (Assistant Professor of Economics)-----Member
- Dr. Saugata Mukhopadhyay (Assistant Professor of Bengali)-----Member
- Shri. Kartik Biswas (Assistant Professor of Commerce)-----Member
- Dr. Somnath Dhali (Assistant Professor of Zoology)-----Member
- Dr. Sudeshna Dey (Assistant Professor of Sanskrit)-----Member
- Shri Prajjawal Pradhan (Assistant Professor of Commerce)-----Member
- Smt. Ananya Chatterjee (Staff)-----Member

6. Students' Health, Welfare and Psychological Counselling Cell with mentoring

(Constituted with the objectives specified in the guidelines mentioned in UGC website dated 12-01-2023)

- Dr. Nazma Khatun (Assistant Professor of Conservation Biology)-----Jt. Coordinator
- Dr. Sohini Roy (Assistant Professor of Geology)-----Jt. Coordinator
- Dr. Saumabha Chatterjee (Assistant Professor of Zoology)-----Member
- Dr. Atasi Rajak (Assistant Professor of Philosophy)-----Member
- Dr. Prosanta Saha (Assistant Professor of Botany)-----Member
- Dr. Sumana Dutta (Assistant Professor of Zoology)-----Member
- Shri Soumendu Nandy (Assistant Professor of Mathematics)-----Member
- Dr. Ujjwal Das (Assistant Professor of Physics)-----Member
- Smt. Ananya Chatterjee (Staff)-----Member
- Sri Bhupal Thapa (Staff)-----Member

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ENTREPRENEURSHIP DEVELOPMENT CELL (EDC)

Sl No.	Name and Designation	Composition of EDC
1	Shri. Kartik Biswas Assistant Professor Department of Commerce, Durgapur Government College	Coordinator
2	Dr. Sumita Sanyal Assistant Professor in Banking and Currency Department of Commerce, Durgapur Government College	Joint Liaison officer to communicate with industries and institutes
3	Dr. Sandipan Ray Assistant Professor of Botany Durgapur Government College	Joint Liaison officer to communicate with industries and institutes
4	Dr. Amiya Biswas Assistant Professor of Mathematics Durgapur Government College	Member
5	Dr. Somnath Choubey Assistant Professor of Chemistry Durgapur Government College	Member
6	Shri. Barun Bandopadhyay Assistant Professor of Chemistry Durgapur Government College	Member
7	Dr. Mrinal Kanti Sarkar Associate Professor of Philosophy Durgapur Government College	Member
8	Sri. Shyamal Halder Assistant Professor of English Durgapur Government College	Member
9	Dr. Shelly Mukherjee Assistant Professor of Bengali Durgapur Government College	Member

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SUB-COMMITTEE FOR CENTRAL PURCHASE RELATED MATTERS

1. Central Purchase and Tender Sub-Committee

- Dr. Moitreyee Chakrabarty (*Assistant Professor of Conservation Biology*)---Jt. Convener [e-tender dongle]
- Sri Kripasindhu Kumar (*Assistant Professor of Physics*)-----Jt. Convener [e-tender dongle]
- Dr. Debashis Banerjee (*Associate Professor of Chemistry*)-----Member
- Dr. Ashoke Bhattacharya (*Associate Professor of Botany*)-----Member
- Dr. Somnath Dhali (*Assistant Professor of Zoology*)-----Member
- Dr. Kalyan Sinha (*Assistant Professor of Mathematics*)-----Member [e-tender dongle]
- Dr. Rana Saha (*Assistant Professor of Commerce*)-----Member
- Sri Ujjal Bauri (Staff)-----Member
- Smt. Mithu Ghosh (Staff)-----Member
- Sri Shrabanta Layek (Staff)-----Member

SUB-COMMITTEE FOR TAX RELATED MATTERS

1. Income-Tax (IT) and GST Return Related Sub-Committee

- Shri Sibaji Rit (*Assistant Professor of Mathematics*)-----Convener
- Dr. Amiya Biswas (*Associate Professor of Mathematics*)-----Member
- Sri Prajjawal Pradhan (*Assistant Professor of Commerce*)-----Member
- Sri Ujjal Bauri (Staff)-----Member
- Sri Shrabanta Layek (Staff)-----Member

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**SUB-COMMITTEE FOR SERVICE BOOK, PAY FIXATION AND COLLEGE AUDIT RELATED
MATTERS**

1. Service Book (Manual and e-form) update Sub-Committee

- **Dr. Anjan Ray Chaudhury** (*Assistant Professor, Department of Economics*)-----**Convener**
- **Dr. Ashoke Bhattacharya** (*Associate Professor of Botany*)-----**Member**
- **Shri. Barun Bandopadhyay** (*Assistant Professor of Chemistry*)-----**Member**
- **Dr. Animesh Acharjee** (*Assistant Professor of Chemistry*)-----**Member**
- **Dr. Nisith Mondal** (*Assistant Professor of Economics*)-----**Member**
- **Sri Pranay Kumar Chowdhury** (*Staff*)-----**Member**
- **Sri Rasik Hansda** (*Staff*)-----**Member**
- **Sri Shibendu Banerjee** (*Staff*)-----**Member**

2. Pay Fixation Sub-Committee

- **Dr. Sandip Bandopadhyay** (*Associate Professor of Geology*)-----**Jt. Convener**
- **Shri Sibaji Rit** (*Assistant Professor of Mathematics*)-----**Jt. Convener**
- **Sri Rasik Hansda** (*Staff*)-----**Member**

3. College Audit Sub-Committee

- **Shri Kartik Biswas** (*Assistant Professor of Commerce*)-----**Convener**
- **Dr. Sumita Sanyal** (*Assistant Professor of Commerce*)-----**Member**
- **Shri Prajjawal Pradhan** (*Assistant Professor of Commerce*)-----**Member**
- **Shri Ujjal Bauri** (*Staff*)-----**Member**


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**COMMITTEES/SUB-COMMITTEES FOR INSTITUTIONAL DATA UPLOADING, STUDENT
CREDIT CARD SCHEME & NEWSLETTER, PRESS AND MEDIA, UNIVERSITY RELATED
MATTERS**

1. Bangla Uchha Shiksha (BUS) Portal Committee

- Dr. Tapajit Bhattacharya (*Assistant Professor of Conservation Biology*)----- Convener
- Dr. Hrishikesh Mondal (*Assistant Professor of Physics*)-----Member
- Dr. Saumabha Chatterjee (*Assistant Professor of Zoology*)-----Member
- Ms. Nidhi Mishra (*Assistant Professor of Political Science*)-----Member
- Sri Bhupal Thapa (Staff)-----Member
- Sri Shrabanta Layek (Staff)-----Member

2. All India Survey for Higher Education (AISHE) Committee

- Shri. Sibaji Rit (*Assistant Professor of Mathematics*)----- J Convener
- Dr. Kalyan Sinha (*Assistant Professor of Mathematics*)----- Jt. Convener
- Dr. Prosanta Saha (*Assistant Professor of Botany*)-----Member
- Dr. Somnath Choubey (*Assistant Professor of Chemistry*)-----Member
- Shri Totan Roy (*Assistant Professor of Chemistry*)-----Member
- Sri Bhupal Thapa (Staff)-----Member
- Sri Shrabanta Layek (Staff)-----Member

3. National Institutional Ranking Framework (NIRF) Committee

- Shri Prajjawal Pradhan (*Assistant Professor of Commerce*)----- Nodal Officer
- Dr. Md. Ansar Ali (*Assistant Professor of Chemistry*)-----Member
- Shri Kripa Sindhu Kumar (*Assistant Professor of Physics*)-----Member
- Dr. Saikat Bandopadhyay (*Assistant Professor of Philosophy*)-----Member
- Shri. Sk Jahiruddin (*Assistant Professor of Physics*)-----Member
- Dr. Tapajit Bhattacharya (*Assistant Professor of Conservation Biology*)-----Member
- Shri Totan Roy (*Assistant Professor of Chemistry*)-----Member
- Sri Bhupal Thapa (Staff)-----Member
- Shrabanta Layek (Staff)-----Member

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4. Newsletter, Press and Media Sub-Committee

- Shri Manas Kundu (*Associate Professor of Bengali*)-----Jt. Convener
- Shri. Shyamal Halder (*Assistant Professor of English*)-----Jt. Convener
- Dr. Subhojit Ojha (*Assistant Professor of Botany*)-----Member
- Shri Bikas Saha (*Assistant Professor of Geology*)-----Member
- Dr. Sandipan Talukder (*Assistant Professor of Zoology*)-----Member
- Sri Rasik Hansda (Staff)-----Member

5. Committee for Student's Scholarship and Credit Card

- Smt. Lovely Burman (*Assistant Professor of Geology*)-----Nodal Officer
- Dr. Sudipta Bhakat (*Assistant Professor of Sanskrit*)-----Help Desk Officer
- Dr. Saugata Mukhopadhyay (*Assistant Professor of Bengali*)-----Member
- Dr. Subhojit Ojha (*Assistant Professor of Botany*)-----Member
- Dr. Nupur Bhakta (*Assistant Professor of Physics*)-----Member
- Dr. Ramdas Bairagya (*Assistant Professor of Sanskrit*)-----Member
- Dr. Sootrisa Basak (*Assistant Professor of Political Science*)-----Member
- Sri Soumendu Nandy (*Assistant Professor of Mathematics*)-----Member
- Sri Bhupal Thapa (Staff)-----Member
- Sri Shrabanta Layek (Staff)-----Member

6. University Academic and Administrative matters Sub-committee

- Dr. Hrishikesh Mondal (*Assistant Professor of Physics*)-----Liaison Officer
- Shri Sibaji Rit (*Assistant Professor of Mathematics*)-----Jt. Liaison Officer
- Dr. Samiran Mahapatra (*Associate Professor of Geology*)-----Member
- Dr. Animesh Acharjee (*Assistant Professor of Chemistry*)-----Member
- Dr. Sandip Majumder (*Assistant Professor of Conservation Biology*)-----Member
- Ms. Nidhi Mishra (*Assistant Professor of Political Science*)-----Member
- Dr. Sudeshna Dey (*Assistant Professor of Sanskrit*)-----Member

SUB-COMMITTEES FOR RESIDENTIAL QUARTERS AND HOSTEL

1. College Quarter (Allotment and Maintenance) Sub-Committee

- Dr. Sudeshna Dey (*Assistant Professor of Sanskrit*)-----Convener
- Shri. Kripasindhu Kumar (*Assistant Professor of Physics*)-----Member
- Shri Barkat Ali (Staff)-----Member
- Shri Sushovan Chattopadhyay (Staff)-----Member

2. Girls's Hostel (Allotment and Maintenance) Sub-Committee

- Dr. Pritha Goswami (*Assistant Professor of Geology*)-----Coordinator
- Dr. Sudeshna Dey (*Assistant Professor of Sanskrit*)-----Acting Superintendent
- Dr. Sumita Sanyal (*Assistant Professor of Commerce*)-----Member
- Smt. Nandini Saila Dasgupta (*Associate Professor of History*)-----Member
- Smt. Rajeshree Dutta (*Assistant Professor of History*)-----Member
- Dr. Rajib Biswas (*Assistant Professor of Conservation Biology*)-----Member
- Shri Barkat Ali (Staff)-----Member
- Shri Sushovan Chattopadhyay (Staff)-----Member

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3. Boy's Hostel (Allotment and Maintenance) Sub-Committee

- Shri Kripasindhu Kumar (*Assistant Professor of Physics*)-----Co-ordinator
- Dr. Subhojit Ojha (*Assistant Professor of Botany*)-----Member
- Dr. Hrishikesh Mondal (*Assistant Professor of Physics*)-----Member
- Dr. Rana Saha (*Assistant Professor of Commerce*)-----Member
- Dr. Mostak Ali (*Assistant Professor of Bengali*)-----Member
- Shri Alauddin Seikh (*Assistant Professor of History*)-----Member
- Shri Barkat Ali (Staff)-----Member
- Shri Sushovan Chattopadhyay (Staff)-----Member

SPECIAL CELL UNDER UGC REGULATION OF 1998 (SC/ST/OBC)

- Shri Shyamal Halder (*Assistant Professor of English*)-----Convener
- Shri Sukul Tudu (*Assistant Professor of Sanskrit*)-----Jt. Convener
- Dr. Rajib Biswas (*Assistant Professor of Conservation Biology*)-----Member
- Shri Manas Kundu (*Associate Professor of Bengali*)-----Member
- Dr. Atasi Rajak (*Assistant Professor of Philosophy*)-----Member
- Dr. Anjan Ray Chaudhury (*Assistant Professor of Economics*)-----Member

SPECIAL SUB-COMMITTEE FOR OTHER SERVICES

1. College Campus Environmental Sub-Committee

- Dr. Anish Bhattacharya (*Assistant Professor of Botany*)-----Jt. Convener
- Dr. Moitreyee Chakrabarty (*Assistant Professor of Conservation Biology*)--Jt. Convener
- Dr. Sandip Majumder (*Assistant Professor of Conservation Biology*)-----Member
- Shri Bikas Saha (*Assistant Professor of Geology*)-----Member
- Dr. Rajib Biswas (*Assistant Professor of Conservation Biology*)-----Member
- Dr. Sohini Roy (*Assistant Professor of Geology*)-----Member
- Shri Sushovan Chattopadhyay (Staff)-----Member
- Shri Amit Kr. Bala (Staff)-----Member

2. NSS

- Dr. Pritha Goswami (*Assistant Professor of Geology*)- NSS Unit I Program Officer
- Dr. Subhodeep Mukherjee (*Assistant Professor of Philosophy*)---NSS Unit II Program Officer
- Dr. Saugata Mukhopadhyay (*Assistant Professor of Bengali*)-----Member
- Dr. Mostak Ali (*Assistant Professor of Bengali*)-----Member
- Shri Sukul Tudu (*Assistant Professor of Sanskrit*)-----Member
- Dr. Anindita Chongdar (*Assistant Professor of English*)-----Member
- Dr. Biplab Mondal (*Assistant Professor of Physical Education*)-----Member

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4. Committee for BIS and ISO

- Dr. Ashoke Bhattacharya (*Associate Professor of Botany*)-----Coordinator
- Shri. Sailesh Kumar Gupta (*Assistant Professor of Physics*)-----Member
- Shri. Sk Jahiruddin (*Assistant Professor of Physics*)-----Member

4. Committee for SYWAM/MOOCs

- Dr. Sandipan Ray (*Assistant Professor of Botany*)-----Nodal Officer
- Dr. Sandipan Talukder (*Assistant Professor of Zoology*)-----Member
- Dr. Mostak Ali (*Assistant Professor of Bengali*)-----Member
- Dr. Nisith Mondal (*Assistant Professor of Economics*)-----Member

5. Sub-committee for College Infrastructure Development

- Dr. Mrinal Kanti Sarkar (*Associate Professor of Philosophy*)-----Convener
- Dr. Ashoke Bhattacharya (*Associate Professor of Botany*)-----Jt. Convener
- Dr. Anisur Rahaman (*Associate Professor of Physics*)-----Member
- Shri Shyamal Halder (*Assistant Professor of English*)-----Member
- Dr. Somnath Choubey (*Assistant Professor of Chemistry*)-----Member
- Dr. Saugata Mukhopadhyay (*Assistant Professor of Bengali*)-----Member



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Copy forwarded to

1. All faculty members and non-teaching staff
2. All Departments
3. Coordinator, IQAC
4. Secretary, Teachers' Council
5. Notice File, Office of the Principal