



**Office of the Principal
Durgapur Government College**

NAAC Accredited "A" Grade College

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No 138

Date 08.09.2026

NOTICE

It is a great pleasure to inform to all concerned that Durgapur Government College will be hosting the prestigious '**Pradhan Mantri National Apprenticeship Mela (PMNAS)**' along with awareness campaign on **Prime Minister Internship Scheme (PMIS)** on 14th September 2026 from 10AM to 5PM.

Aspiring passed out and final year students of Durgapur Government College within the age of **18 to 25 years** can attend the event.

In this context this is to inform that Dr. Nisith Mondal, Assistant Professor of Economics is appointed as Nodal Officer at Durgapur Government College end. He is requested to coordinate with Dr. Somnath Dhali, Assistant Professor of Zoology and District Coordinator of PMIS for all regular activities related to PMNAS and PMIS.

Principal
Durgapur Government College
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Durgapur Govt. College



Government of West Bengal
Technical Education, Training and Skill Development Department
Directorate of Industrial Training
Karigari Bhawan (2nd Floor), B/7, Action Area-III,
Rajarhat, New Town, Kolkata-700160

I/814327/2026

07-09-2026

To

The DDIT, In-charge of ITI — / Principal, ITI —

1. Govt. Women ITI Banipur
2. P. Roy Govt. ITI Amtala
3. Govt. ITI Midnapore
4. Govt. ITI Durgapur
5. Govt. ITI Suri
6. Govt. ITI Raiganj
7. Govt. ITI Jalpaiguri
8. Govt. ITI Kalimpong

Sub: “Pradhan Mantri National Apprenticeship Mela” (PMNAM) along with awareness campaign on “Prime Minister Internship Scheme” (PMIS) to be organized on 14th September, 2026 (2nd Monday) from 10 AM to 5 PM

“Pradhan Mantri National Apprenticeship Mela” (PMNAM) pertaining to the State of West Bengal for both Designated and Optional Trades, along with awareness campaign on PMIS has to be organized at the below mentioned districts and venues on 14th September, 2026 from 10 AM to 5 PM at the below mentioned venues:—

Sl. No.	Name of District	Name of venue for PMNAM and awareness campaign on PMIS	Venue Coordinating Govt. ITI	Date of event
1	North 24 Pgs.	Sree Chaitanya College, Habra	Govt. Women ITI Banipur	14-09-2026
2	South 24 Pgs.	Sonarpur Mahavidyalaya	P.Roy Govt. ITI Amtala	14-09-2026
3	Paschim Midnapore	Debra Thana Sahid Kshudiram Smriti Mahavidyalaya	Govt. ITI Midnapore	14-09-2026
4	Paschim Burdwan	Durgapur Government College	Govt. ITI Durgapur	14-09-2026
5	Birbhum	Suri Vidyasagar College	Govt. ITI Suri	14-09-2026
6	Uttar Dinajpur	Raiganj Surendranath Mahavidyalaya	Govt. ITI Raiganj	14-09-2026
7	Jalpaiguri	Ananda Chandra College	Govt. ITI Jalpaiguri	14-09-2026
8	Kalimpong	Kalimpong College	Govt. ITI Kalimpong	14-09-2026

He/she is hereby advised to perform the below listed tasks as the preparatory

work of the PMNAM along with awareness on PMIS and send us periodical Reports on the progress of the same and post Apprenticeship Mela:—

1. Advertisement at District Level through different channels
2. Invite the Industries for engagement of the Apprentices for **both Designated and Optional Trades**
3. Inform the District Authorities/Other Guests (MP/MLA/District Collector/District Magistrate/VIPs/Local District Industry leader) for Mela Programme
4. Prepare one detail step by step plan to organize the said Mela successfully, smoothly and in hassle-free way
5. Some **Reports** are to be **submitted to Head Quarter over e-mail on 14.09.2026 immediately after completion of the said PMNAM**
6. All the venue coordinating Govt. ITIs are advised to **also arrange for awareness campaign on PMIS (Prime Minister Internship Scheme)** at the respective venues as mentioned in the above table, along with the PMNAM for the month of September, 2026

The particulars of expenditure and maximum permitted amount are given below:-

Sl. No.	Particulars of Expenditure	Maximum expenditure permitted (Rs.)
1	Publicity expenses like publicity in local news paper and local Television Channel (Expenditure restricted as per IFD observation citing reference to OM No.7/53/2019-BA dated 30th April, 2025 received from the Department of Economic Affairs)	Limited to Rs. 3000/- per Mela
2	Printing of banners / standees / backdrop	Limited to Rs 2500/- per Mela
3	Folder / note pad / pen for the representatives of participating establishments	Limited to Rs 1500/- per Mela
4	Venue Charges	Not Applicable
5	Food charges (working lunch, tea/biscuit, water) for participating establishments, supporting staffs and volunteers	Limited to Rs 15,000/- per day
6	Miscellaneous charges: Audio-visual equipment/PA system, Computer/LCD display charges/ Photograph/ video graph/ stage arrangement/ shamiana/ sanitation etc.	Limited to Rs 10,000/- per Mela

	Total	Limited to Rs. 32,000/-
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■ **Reimbursement of Apprenticeship Mela expenditure to the Mela centre:-**

- Every Mela centre on completion of Mela for the month will need to submit the bills within 10 days.
- Mela centre will submit the bill to the concerned RDSDE. RDSDE will then scrutinize the same and forward to NIMI with their recommendation. NIMI will then process and settle the bill directly to the vendor.
- Mela centres will claim reimbursement along with the documents stated below:-

1) Bills duly signed by the vendor with rubber stamp. To streamline billing and monitoring, a consolidated bill with Goods and Services Tax (GST) and all necessary details is to be submitted so that NIMI will be able to settle them as a single vendor bill. Expenses less than ₹ 500/- will be treated as 'petty expenses' and this do not require a GST bill.

2) Bills duly certified by the head of the Mela centre.

3) Permanent Account Number (PAN) and GST details of the vendor.

4) Bank details of vendor - Cancelled cheque / bank mandate/ first page of bank passbook.

5) Certificate for petty bills duly signed by head of the Mela centre

6) State Government order mentioning the Institution as a Mela centre for the month.

7) Sanction order for the expenditure from respective Mela centre.

8) Declaration as per Format-I.

9) Feedback form of Apprenticeship Mela along with few photographs.

10) Any other documents as required by the RDSDE.

- RDSDE will verify/ process /certify all the above documents and submit it to NIMI for further processing. A model certificate for use of RDSDE is at Annexure-II
- NIMI will reimburse the eligible amount within three (3) working days on receipt of bills. As per Income tax & GST guidelines necessary TDS/taxes will be deducted by NIMI and will remit to concern authority.

Expenditure report:

- NIMI will be submitting a expenditure report every month as per proforma Annexure-III.
- On utilizing 75% of the fund released for the purpose, NIMI will request for further release of fund along with Utilization Certificate (UC) as per GFR.

sd/
Director of Industrial Training,
West Bengal

Copy for kind information to:—

- i. The Director (AT), MSDE, New Delhi-110001
- ii. The Regional Director, RDSDE, WB — with kind request to send his/her representative to remain present in the said event
- iii. Regional Director, MCA, Shastri Bhawan, A-Wing, 5th Floor, Dr. Rajendra Prasad Road, New Delhi-110001
- ✓ iv. Special Secretary (NKD), TET&SD Department
- v. Director, BoPT(ER)
- vi. Director, NIMI, Chennai
- vii. ROC, Kol-I and ROC, Kol-II — with request to attend the said event and to provide IEC materials at the venues
- viii. JDIT, RO Durgapur/Siliguri, West Bengal — with kind request to monitor the said PMNAM under their jurisdiction and arrange to send his representative as Observer to the venues under their jurisdiction
- ix. Sri Bikram Kumar Das, State Engagement Officer (W.B.), NSDC — with request to arrange for more Industries for the said PMNAM on 14.09.2026.
- x. Principal of Sree Chaitanya College, Habra/Debra Thana Sahid Kshudiram Smriti Mahavidyalaya/Durgapur Government College/Suri Vidyasagar College/Raiganj Surendranath Mahavidyalaya/Ananda Chandra College/Kalimpong College/Sonarpur Mahavidyalaya
- xi. Principal/PIC of the Nodal Govt. Polytechnics of the 8 Nos. concerned district
- xii. Concerned district representatives from DPI

Dy. Director of Industrial Training,
West Bengal

Ananda
7/9/2026